

17 March 2020

Dear Customer,

COVID-19 Coronavirus Update for AMX Clients

Whilst we always aim to deliver a quality service to our clients, and thankfully are in a position to carry out most of our operations whilst working remotely, latest Government advice is for everyone in the UK to avoid non-essential contact with others and stop all non-essential travel to fight coronavirus. Therefore, with immediate effect:

- 1) All non-essential business travel will be postponed, including on-site client consultation days, on-site training and any client site visits.
- 2) Visitors will no longer be permitted to visit the AMX Solutions Offices unless in exceptional circumstances.
- 3) For any booked AMX training courses or client consultation days, these may be rescheduled to a later date in the year or, where possible/preferred, delivered remotely using online tools.

AMX apologises for any inconvenience this may cause to its clients, but we remain confident that the majority of commitments can be completed remotely using tele-conferencing to facilitate meetings etc. Please contact your account manager directly if you wish to discuss any re-arrangements etc.

For any other questions or concerns, please e-mail info@amxsolutions.co.uk.

Many thanks for your patience and understanding and we will keep you updated as the situation changes.



Saeid Naelini

Managing Director